

Annexure to circular bearing No:F(cir.overhead)D.Res/KU/20 Dated: 20-08-2020 governing modification to guidelines for utilization of "overhead charges" passed by the University Council at its meeting held on 05-06-2020.

- A. It is proposed to make a provision of allocating 40% of Overhead/Institutional Charges sanction in the research projects to the Principal Investigator/Coordinator etc. of the concerned project for the following purposes. This shall not be applicable to departmental/institutional projects, such as SAP, FIST etc.

Strengthening/developing of infrastructural facilities in lab or in department:

This can include expenditure on items like furniture, storage cabinets, partition work, flooring, false-ceiling and air-condition (if power load is duly sanctioned), purchase of essentially required equipment, computer and their accessories, repairs and maintenance of equipment/computer etc.

- i. Travel of PI/Co.PI and/or JRF/JFP /Research Assistant etc: For attending seminars/conferences/ workshops ETC.
- ii. Payment of Audit fee for the concerned project.
- iii. Expenses related to filing of patents
- iv. Membership of Professional Societies and Journals.

Note:

- a. For utilization of Overhead /Institutional charges for a purpose not listed above, prior approval of the Vice Chancellor shall be required .
 - b. In case 40% share of a particular project is not utilized completely by the P.I before closure of the project , the remaining balance may be allowed to be pooled with 40% share of a future project awarded to him, if any, under approval of the Vice Chancellor.
 - c. The Principal Investigator/Coordinator shall render accounts of expenditure made by debit to allocated overhead/institutional charges and only after the expenditure is found in order, shall he/she be eligible to receive share of overhead/institutional charges in future.
- B The remaining share i.e; 60% of "Overhead Charges" Shall constitute the "local fund" of the Dean Research which shall be used exclusively for promotion of research, augmentation of research infrastructure etc. with the permission of the competent authority.
- i. Procurement and maintenance of equipment for general use by faculty members, scholars and students.
 - ii. Construction of laboratory blocks whenever necessary.
 - iii. Contingent expenses of the office of Dean Research since no budgetary allocation under non-plan has ever been made.
 - iv. Partially supporting organization of seminars/ conferences/ brainstorming session etc. Financial support for attending specialized training programmes which are of vital importance to the progress and promotion of research in the University.