



# UNIVERSITY OF KASHMIR, SRINAGAR

## **NOTIFICATION**

*It is notified for the information of all concerned that the University Council at its meeting held on 22-04-2017 approved the adoption of Plagiarism Prevention Policy in the University of Kashmir given in annexure.*

*Sumant*  
20/6/2017  
Deputy Registrar  
ACADEMIC

No: F.(Adoption-PPP)Acad/KU/17  
Dated: 20-06-2017

### **Copy to the:-**

1. Dean, Academic Affairs, University of Kashmir;
2. Dean, Research University of Kashmir, Srinagar;
3. Dean, College Development Council, University of Kashmir;
4. Deans of the Schools, University of Kashmir, Srinagar;
5. Directors of offsite campuses, University of Kashmir;
6. Directors of various Research Units/Centres, University of Kashmir, Srinagar;
7. Director, Directorate of Distance Education, University of Kashmir, Srinagar;
8. Director, North Campus, Baramulla/South Campus, Anantnag;
9. Heads of all Teaching Departments, University of Kashmir, Srinagar;
10. Controller of Examinations, University of Kashmir, Srinagar;
11. Director, Admissions, University of Kashmir, Srinagar;
12. Coordinator, Department of Nanotechnology, University of Kashmir, Srinagar;
13. I/C Director, IT&SS, University of Kashmir, Srinagar;
14. Assistant Controller, PG-Unit/Secrecy/Tabulation, University of Kashmir, Srinagar
15. PRO to Vice-Chancellor for information of the Vice-Chancellor;
16. P.S. to Registrar, for the information of the Registrar,, University of Kashmir, Srinagar;
17. File.

## **POLICY FOR PREVENTION OF PLAGIARISM**

### **Preamble**

The Policy is adopted by the University of Kashmir to achieve inter alia the following objectives:

- (i) to promote scholarly excellence and academic integrity;
- (ii) to inculcate and encourage qualities of independent scholarly learning, critical judgment and ethical practices; and
- (iii) to identify any act of dishonesty in a research work.

### **1. Title and Scope**

The Policy shall be known as University of Kashmir Policy for Prevention of Plagiarism, 2017. It shall be applicable to all researchers of University of Kashmir including teachers in respect of any work submitted to University of Kashmir for the award of any degree, diploma or certificate course, research papers submitted for publication to any local/national/international journal and books or any book chapters. It shall cover any sort of plagiarism be it dishonest or negligent.

### **2. Definitions**

In this Policy, unless the context otherwise requires,—

- (a) “Anti-Plagiarism Software” means the best and licensed anti-plagiarism software available in the University of Kashmir.
- (b) “Committee” means a research misconduct committee.
- (c) “Dishonest Plagiarism” means knowingly presenting another person’s work as one’s own work without acknowledgement of the source.
- (d) “Negligent Plagiarism” means innocently, recklessly or carelessly presenting another person’s work as one’s own work without acknowledgement of the source.
- (e) “Permitted Similarity Index” shall mean the similarity index not exceeding 20% and shall exclude bibliographic material, quoted material/references/phrases and small matches up to 15 words.
- (f) “Plagiarism” means and includes:
  - (i) passing off the words, scholarly content, words, images, opinions, discoveries, artwork, music, recordings or computer-generated work, of somebody else, whether published or not as one’s own, without acknowledging the source;
  - (ii) to present as new and original an idea or product derived from an existing source;
- (g) “Policy” means the University of Kashmir Policy for Prevention of Plagiarism, 2017.
- (h) “Report” means the similarity index report.
- (i) “Library” means Allama Iqbal Library.
- (j) “Work” shall have the same meaning as provided under the Copyright Act, 1957 amended from time to time and shall include the final work by whatever name called, submitted for the award of any degree, diploma or certificate course, research papers submitted for publication in any local/national/international journal, books or chapters of any book.

### **3. Ascertainment of the Similarity Index**

- (1) The work compatible with the anti-plagiarism software shall be covered by the policy.
- (2) A single copy of the final work in MS-Word/PDF on a CD/DVD duly signed

Department concerned shall be submitted to the library for scrutiny where it shall be run through the anti-plagiarism software for ascertaining the similarity index.

- (3) The CD/DVD shall be accompanied by a certificate duly signed by the researcher and endorsed by the supervisor certifying that the softcopy is exactly the replica of its corresponding hardcopy.
- (4) A researcher shall furnish the details of self-publication, if any, published during his/her research period and relating to the research work on a single CD/DVD along with the softcopy of the work.
- (5) Where the report shows the permitted similarity index, the supervisor shall fill in the similarity index report in a prescribed format and forward the same to the Dean Research, University of Kashmir through Head of the Department concerned for further necessary action. However, if the similarity index is above the norms as permitted under the policy, the researcher shall make the necessary modifications in his/her work and resubmit the same for final submission check.
- (6) Where after the final submission check, the reported similarity index is found to exceed the norms as permitted under the policy, the supervisor shall fill in the similarity index report in the prescribed format and submit the same to the Dean Research, University of Kashmir for further necessary action. The Dean Research shall also seek the information from the library in this behalf.

#### **4. Research Misconduct Committee**

- (1) The Dean Research, University of Kashmir shall without any undue delay prepare a report and submit the same to the Research Misconduct Committee which shall comprise of the following:

i.	Dean Research	Chairman
ii.	Dean of the Faculty Concerned	Member
iii.	Two members be nominated by the Vice-Chancellor	Members

- (2) The committee shall forward its findings along with the recommendations to the Vice-Chancellor in a prescribed format for further necessary action.

#### **5. Penalties**

- (1) Any researcher who is found guilty of plagiarism may be subjected to one or more of the following penalties:
  - i. Rejection of the work
  - ii. Cancellation of registration for the scholar and debarring him from re-admission.
  - iii. Debarring the concerned faculty member from acting as supervisor or demotion or withholding of increments depending upon the severity.
- (2) The penalties as specified in sub-section (1) shall be in addition to the penalties to which a researcher may be exposed under the Copyright Act, 1957 amended from time to time.