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Tariq Mehraj &lt;tariqmehraj@uok.edu.in&gt;

**Fwd: Urgent Reminder for International Seminar Documents (ICSSR)**

1 message

Dean Academics <deana@kashmiruniversity.ac.in>  
 To: deanresearch@uok.edu.in, tariqmehraj@uok.edu.in

Fri, Oct 8, 2021 at 1:28 AM

----- Forwarded message -----

From: **Info Desk KU** <info@uok.edu.in>  
 Date: Thu, Oct 7, 2021 at 7:17 PM  
 Subject: Fwd: Urgent Reminder for International Seminar Documents (ICSSR)  
 To: <deana@kashmiruniversity.ac.in>

----- Forwarded message -----

From: **maresh madhukar** <nisddivisionicssr@gmail.com>  
 Date: Wed, Oct 6, 2021 at 4:19 PM  
 Subject: Urgent Reminder for International Seminar Documents (ICSSR)  
 To: <info@kashmiruniversity.net>  
 Cc: <msbchargeog@yahoo.com>

File no:C11/IS/08/NIS/2014-15

Respected sir,

I am writing this in connection with your International seminar proposal, entitled Geo-hazards, biodiversity, resources sustainability and mountain response to global change held during 4-5 June, 2014, for which the ICSSR had sanctioned a grant of Rs.4,00,000/-, out of which an amount of Rs.3,60,000/- has already been released to you.

In accordance with the ICSSR sanction letter, the final reports(2 hard bind copies),Utilization Certificate and the audited statement of accounts should be duly submitted to complete the case,however, we have received report, utilization certificate and statement of expenditure both are not certified by the chartered Accountant. A letter issued on 3.8.2015 for these documents.

The submission of the head-wise audited statement of accounts and utilization certificate in GFR (form 19 A) for the entire expenditure incurred of the sanctioned amount, duly certified by the convener of the seminar and the Chartered Accountant/Finance Officer of the Central University is a mandatory requirement to settle the account and enable us to release the final installment.

Your early response shall be highly appreciated.

With regards,

NIS Division(ICSSR)  
 011-26716689

2 attachments

GFR 19 A.doc  
 23K

Statement of Expenditure.doc  
 32K

So all  
 Has no  
 12/10

All Projects  
 Jan 2  
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Partial Assistance for Organizing National /International Seminars/Conferences.

GFR 19-A

(See Rule 212 (1))

Form of Utilization Certificate

S. No.	Letter No. and date	Amount
	<b>Total</b>	_____

Certified that out of Rs. \_\_\_\_\_ of grants-in-aid sanctioned during the year \_\_\_\_\_ in favour of \_\_\_\_\_ under the ICSSR Letter No. \_\_\_\_\_ given in the margin and Rs. \_\_\_\_\_ on account of unspent balance of the previous year, A sum of Rs. \_\_\_\_\_ has been utilized for the purpose of \_\_\_\_\_ for which it was sanctioned and that the balance of Rs. \_\_\_\_\_ remaining unutilized at the end of the year has been surrendered to ICSSR (Vide cheque No. \_\_\_\_\_ dated \_\_\_\_\_).

2. Certified that I have satisfied myself that the conditions on which the financial assistance was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

Date \_\_\_\_\_

### Statement of Expenditure

Grant Sanction from ICSSR :

Amount Received from ICSSR as 1<sup>st</sup> Installment;

S.No.	Heads	Amount (in Rs.)
1.	Domestic Travel	
2.	International Travel (not more than 25% of the total budget)	
3.	Accommodation	
4.	Food Expenses for Participants	
5.	Honorarium to Paper writers	
6.	Organizational Expenses (including Venue Bookings, Transport, Stationery, Xeroxing, Secretarial assistance, Contingency)	
	<b>Total</b>	

Chartered Accountant/Finance Officer

Principal /Registrar

Convener