APPLICATION FORM FOR ATTENDING
CONFERENCE/WORKSHOPS/REFRESHER COURSE/TRAINING PROGRAMME ETC. ABROAD

Faculty __________________ Department __________________

1. Name: 

2. Designation: 

3. Nature of appointment
   Adhoc/Temporary/Substantive: 

4. Date of present appointment: 

5. Conference/Seminar/Refresher Course
to be attended with date and place: 

6. Title of the paper to be presented
   A copy of the paper with its Invitation &
   acceptance letter be attached: 

7. Do the organizers provide any T.A/D.A/
   Reg./Hospitality/Board/Lodging facility: 

8. (a) Conference/Workshops/Seminars
   attended last year with date and
   place: 
   (b) Did you get full/partial support from
   this University for item (a) above, if
   so give details. 

9. State the relevance of your proposal to your
   Teaching/research, give brief justification: 

10. Conference attended abroad last on University
    expenses. Indicate date, place and finance
    contribution by the University: 

11. What kind of financial support you need for attending the Conference/Seminar/Congress:
   i) Air fare (excursion fare economy class by shortest route preferably by Air India)
      a) Srinagar-Delhi-Srinagar
      b) Air fare onwards Delhi
   ii) Maintenance Board/Lodge/DA
   iii) Airport Tax
   iv) Registration Fee

TOTAL EXPENDITURE

12. What kind of financial support you need for attending the Conference/Seminar/Workshop:
   1) T.A.
   2) D.A.
   3) Registration fee, if any,
   4) Other, if any,

13. Remarks of the Head of the Department with specific recommendation, whether this conference/seminar/workshop is in relevance to the subject of the teacher and his research activities.

   Head of the Department


   Dean of the Faculty

15. Declaration by Teaching Wing

16. Remarks/Recommendations of the Dean Research

   Dean Research

17. Orders of the Vice-Chancellor