



# Office of the Dean Research University of Kashmir, Srinagar.

## CIRCULAR

Vide this office communication dated 30-10-2018, all the Principal Investigators/Coordinators who had completed research project(s) were requested to deposit a copy of the project completion report in the office of the Dean Research for reference and record. Non submission of project completion report was taken seriously by the State Audit Party who recently audited the accounts of the University and also highlighted it in their halfmargin.

Since no response has been received till date, it is once again impressed upon all the Principal Investigators/Coordinators etc. who have completed their research projects to:-

- a) Deposit a copy of project completion report in the office of the Dean Research so that the concerned quarters are informed accordingly;
- b) Upload final Utilization Certificate on PFMS portal and copy of the same be submitted in the office of the Dean Research ;
- c) Submit a copy of project closure certificate, if available ;
- d) Enter the equipment purchased against the project funds in the Stock Register of the Department.

By order,

Assistant Registrar  
Research Projects

No: F(Cir-project-completion-report)Res/KU/19  
Dated: 15-02-2019

Copy to:-

1. Deans of all the concerned schools;
2. Heads of all the Departments/Coordinators/Directors for circulation among all the faculty members;
3. All Principal Investigators ;
3. Special Secretary to Hon'ble Vice-Chancellor for kind information of Hon'ble Vice-Chancellor ;
4. P.S. to Registrar for information of the Registrar;
5. Master File;
6. File.